

## SAFETY & RISK MANAGEMENT PLAN

for Activities provided by Exhibitors relating to the Fraser Coast Career and Industry Showcase – 18 June 2026

<b>ACTIVITY DESCRIPTION: Fraser Coast Career and Industry Showcase</b>	
<b>ACTIVITY LOCATION: Maryborough Showgrounds, Maryborough QLD 4655</b>	
<b>EVENT ORGANISER: Jobs Fraser Coast</b>	
<b>START DATE &amp; TIME: 18<sup>th</sup> June 2026 – 10am</b>	<b>FINISH DATE &amp; TIME: 18th June 2026 - 3pm</b>
<b>NUMBER OF YOUTH (APPROX): 1200</b>	<b>NUMBER OF ADULTS (APPROX): 500</b>

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Each risk level has been grouped into categories, E = Extreme, H = High, M = Moderate, L = Low, and given a score between 2 and 50. Assessing the risk level is important. However, regardless of the assessed level of risk, we always have an obligation to do what is reasonably practicable to eliminate the risk, or if that is not possible, to minimise the risk to an acceptable level.

**\* High or Extreme risk after mitigation – activity is not allowed to proceed - Refer to Venue Management**

What is the activity	What are the hazards and risks	Risk Level before mitigation (Refer Risk Analysis Matrix)	Mitigation strategies and controls What controls are proposed to eliminate or reduce the risk?	Risk level after mitigation (Refer Risk Analysis Matrix)

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<b>RISK ASSESSMENT CONDUCTED:</b>			
<b>NAME:</b>		<b>POSITION:</b>	
<b>SIGNED:</b>		<b>DATE:</b>	
<b><u>OFFICE USE ONLY</u></b>			
<b>MONITOR &amp; REVIEW</b> (To be completed during/after activity)		<b>YES</b>	<b>NO</b>
Are the control methods still effective?			
Have there been any changes?			
Is any further action required?			
<b>DETAILS:</b>			
<b>NAME:</b>		<b>POSITION:</b>	
<b>SIGNED:</b>		<b>DATE:</b>	
<b>Contact details for the Event Staff</b>			
<b>Name:</b>	<b>Position:</b>	<b>Email:</b>	<b>Phone:</b>